

**Saline County Library
Board of Trustees
Agenda**

Date: 13 January 2025 | Time: 4:00 PM

1800 Smithers, Benton, AR

1. Call to Order
2. Announcements
3. Public Comment - Speakers must complete the Request to Speak Before the Board form and have it turned into the Library Director or any Board Member by noon of the day of the board meeting.
4. Minutes from the 19 November 2024 board meeting
5. Financial Reports
 - a. Income and Expense Reports
6. Discussion Items
 - a. Director's Report
 - b. Library Management Team Reports
7. Unfinished Business
 - a. Review of Policies
 - b. RFQ for Auditing Services
8. New Business
 - a. Spring Staff Development Days
 - b. Check Signer Resolution

Adjourn

Next regular board meeting 10 March 2025

REQUEST TO SPEAK BEFORE THE BOARD

Please complete this form and return it to either a Board Member or the Library Director.

Name _____ Date _____

Address _____

City, State and ZIP _____ Phone _____

Subject of your request _____

Email address _____

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Saline County Library Board of Trustees Meeting Minutes

19 November 2024

Attendees:

Marian Douglas, Board Chair
Allison Nolley, Board Member
Kara Conrad, Board Member
Jamie Clemmer, Board Member
Richard McKeown, Board Member
Matt Brumley, County Judge

Leigh Espey, Library Director
Stony Evans, Assistant Library Director
Kolton Jones, Saline County Attorney
Pat Bisbee, Quorum Court Liaison

1. Call to Order

Douglas called the meeting to order at 4:01 PM.

2. Announcements

3. Public Comment

No public comment made.

4. Minutes from the 14 October 2024 board meeting

Clemmer motioned to approve the minutes with the correction of Clemmer's last name being misspelled in the minutes section. Conrad seconded the motion which passed unanimously.

5. Financial Reports

a. Income and Expense Reports

Conrad motioned to accept the reports as presented. Nolley seconded the motion which passed unanimously.

b. Budget Modifications

Clemmer motioned to approve budget modifications as presented. Conrad seconded the motion which passed unanimously.

6. Discussion Items

a. Director's Report

b. Library Management Team Reports

c. Circulation Statistics 2024

7. Unfinished Business

a. Review of Policies

It was requested to consult with the attorney about wording of the fifth item under the *Public Access and Internet Acceptable-Use Policy*.

b. RFQ for Auditing Services

c. New Board Member Selection

8. New Business

a. Approving Exempt Positions

Nolley motioned to approve the proposed positions for exempt status. Conrad seconded the motion which passed unanimously.

b. Review Section VI of Board Bylaws

Adjourn: 5:28 PM

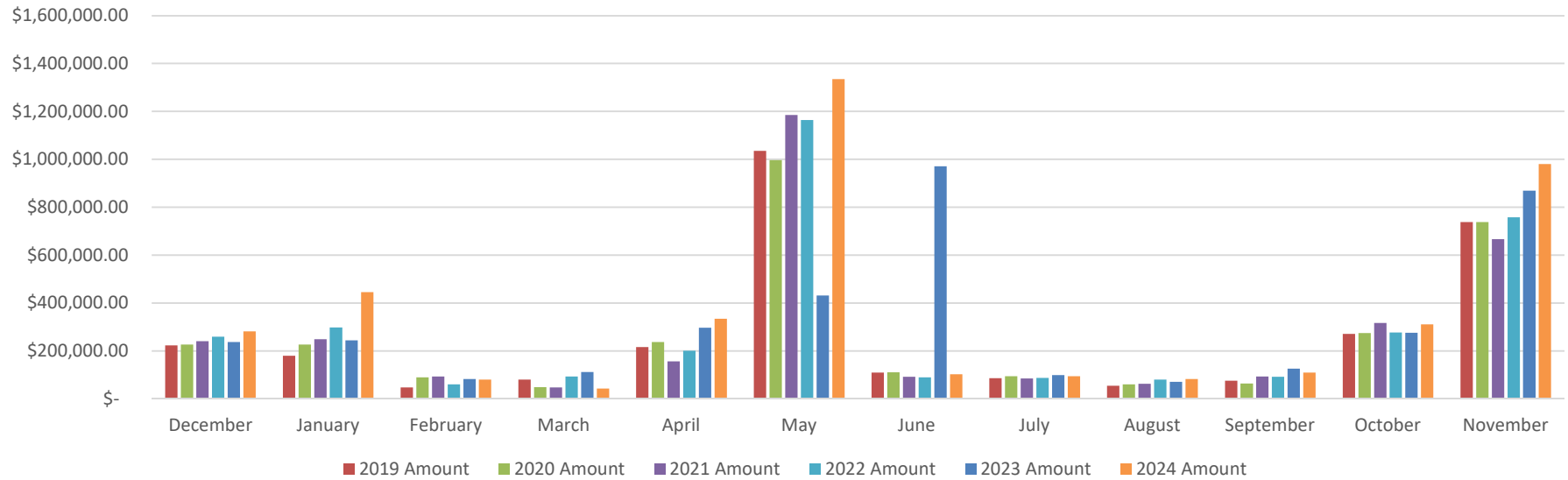
Clemmer motioned to adjourn the meeting. Nolley seconded the motion which passed unanimously.

Next regular board meeting 13 January 2025

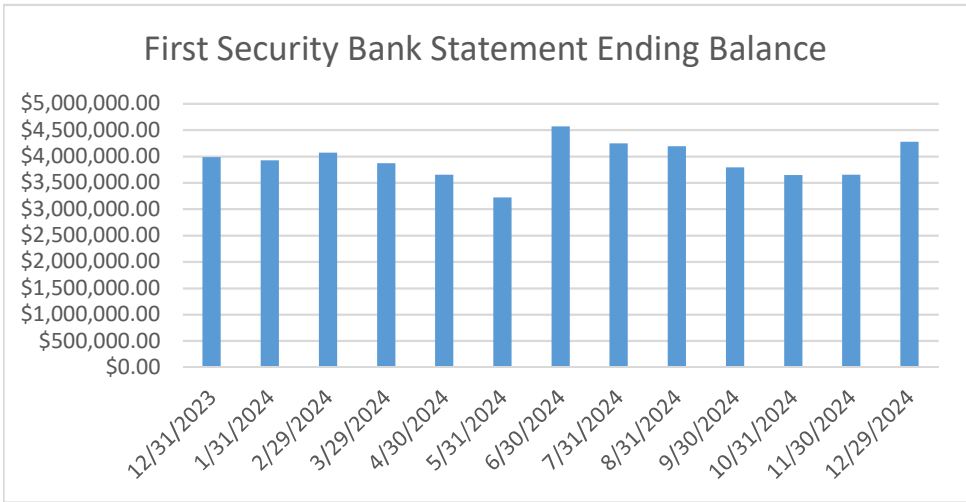
DRAFT

TAX RECEIPTS

Date County Received	2019 Amount	2020 Amount	2021 Amount	2022 Amount	2023 Amount	2024 Amount	Difference from previous year
December	\$ 223,260.30	\$ 226,160.06	\$ 240,643.86	\$ 259,054.60	\$ 236,663.60	\$ 281,506.20	\$ 44,842.60
January	\$ 179,970.58	\$ 226,867.53	\$ 248,875.25	\$ 297,724.41	\$ 244,107.88	\$ 444,981.53	\$ 200,873.65
February	\$ 48,016.39	\$ 90,322.15	\$ 92,793.73	\$ 60,717.21	\$ 82,586.40	\$ 80,329.09	\$ (2,257.31)
March	\$ 80,638.08	\$ 48,354.20	\$ 47,554.84	\$ 93,532.72	\$ 111,487.75	\$ 42,763.71	\$ (68,724.04)
April	\$ 216,460.61	\$ 237,069.35	\$ 156,340.43	\$ 201,091.45	\$ 297,178.59	\$ 334,571.00	\$ 37,392.41
May	\$ 1,034,761.23	\$ 996,484.34	\$ 1,185,278.48	\$ 1,164,224.26	\$ 430,942.96	\$ 1,335,255.50	\$ 904,312.54
June	\$ 109,521.49	\$ 110,896.95	\$ 92,488.78	\$ 89,291.29	\$ 970,451.41	\$ 102,423.53	\$ (868,027.88)
July	\$ 85,858.74	\$ 94,694.02	\$ 85,193.59	\$ 87,308.16	\$ 98,906.02	\$ 94,044.59	\$ (4,861.43)
August	\$ 55,219.40	\$ 60,399.71	\$ 63,259.14	\$ 80,324.03	\$ 70,538.64	\$ 82,464.89	\$ 11,926.25
September	\$ 75,295.84	\$ 63,533.38	\$ 93,021.74	\$ 91,590.17	\$ 126,267.33	\$ 109,242.37	\$ (17,024.96)
October	\$ 270,902.00	\$ 275,110.88	\$ 316,655.67	\$ 277,262.72	\$ 275,584.60	\$ 310,411.13	\$ 34,826.53
November	\$ 738,120.29	\$ 737,493.81	\$ 666,438.79	\$ 757,940.44	\$ 868,873.55	\$ 980,160.72	\$ 111,287.17
	\$ 3,118,024.95	\$ 3,167,386.38	\$ 3,288,544.30	\$ 3,460,061.46	\$ 3,813,588.73	\$ 4,198,154.26	\$ 384,565.53



First Security Bank Statement Ending Balance	
Date	Amount
12/31/2023	\$3,988,523.18
1/31/2024	\$3,928,702.24
2/29/2024	\$4,068,608.86
3/29/2024	\$3,871,110.95
4/30/2024	\$3,650,184.64
5/31/2024	\$3,221,258.50
6/30/2024	\$4,567,448.39
7/31/2024	\$4,247,331.46
8/31/2024	\$4,193,222.43
9/30/2024	\$3,793,736.36
10/31/2024	\$3,646,948.57
11/30/2024	\$3,652,770.93
12/29/2024	\$4,277,455.23





Saline County Library

Budget vs. Actuals: Budget_CY24_P&L - CY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Revenue				
4150 Tax Receipts	4,188,553.91	4,200,000.00	11,446.09	99.73 %
4200 State Aid	70,345.90	147,000.00	76,654.10	47.85 %
4255 Advertising Income	5,483.29		-5,483.29	
4310 Book Sale	20,348.43	22,000.00	1,651.57	92.49 %
4330 Copies/Printing	10,984.62	15,000.00	4,015.38	73.23 %
4350 Fines / Fees	5,977.97	15,000.00	9,022.03	39.85 %
4365 Fundraising	3,875.25	2,200.00	-1,675.25	176.15 %
4370 Gifts/Memorials	4,075.00		-4,075.00	
4410 Interest Income	171,543.11	66,000.00	-105,543.11	259.91 %
4455 Passport Fee	57,955.84	40,000.00	-17,955.84	144.89 %
4460 Refund	10,925.25		-10,925.25	
Billable Expense Income	1,060.14		-1,060.14	
Total Revenue	\$4,551,128.71	\$4,507,200.00	\$ -43,928.71	100.97 %
GROSS PROFIT	\$4,551,128.71	\$4,507,200.00	\$ -43,928.71	100.97 %
Expenditures				
3070 Rents, Land, & Buildings	51,680.00	53,000.00	1,320.00	97.51 %
5000 Advertising	1,066.52		-1,066.52	
5500 Advertising	24,669.69	35,000.00	10,330.31	70.48 %
5600 Community Engagement	10,235.60	10,000.00	-235.60	102.36 %
Total 5000 Advertising	35,971.81	45,000.00	9,028.19	79.94 %
6560 Payroll Expenses	-418.26		418.26	
0100 Wages	2,003,138.27	2,036,624.50	33,486.23	98.36 %
0600 Taxes (Fed, AR, SUTA)	150,373.08	184,000.00	33,626.92	81.72 %
0800 Retirement	295,989.45	278,500.00	-17,489.45	106.28 %
0900 Insurance Benefits	214,859.80	224,000.00	9,140.20	95.92 %
1000 Worker's Compensation	5,317.00	6,000.00	683.00	88.62 %
1200 Other Fringe Benefits	653.00	1,000.00	347.00	65.30 %
Company Contributions	70.00		-70.00	
Total 6560 Payroll Expenses	2,669,982.34	2,730,124.50	60,142.16	97.80 %
6700 Supplies				
6701 Printing	7,746.44	10,000.00	2,253.56	77.46 %
6750 General Supplies	28,594.49	30,000.00	1,405.51	95.31 %
6760 Janitorial Supplies	21,554.04	25,000.00	3,445.96	86.22 %
6770 Service Contracts	108,465.56	85,000.00	-23,465.56	127.61 %
Total 6700 Supplies	166,360.53	150,000.00	-16,360.53	110.91 %
6800 Professional Services	24,984.45	70,000.00	45,015.55	35.69 %
6810 Postage	9,331.84	13,000.00	3,668.16	71.78 %
6820 Communications				
6821 Telephone/Internet	37,949.71	41,500.00	3,550.29	91.45 %



Saline County Library

Budget vs. Actuals: Budget_CY24_P&L - CY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Total 6820 Communications	37,949.71	41,500.00	3,550.29	91.45 %
6830 Other Professional Services	6,501.91	6,000.00	-501.91	108.37 %
Total 6800 Professional Services	78,767.91	130,500.00	51,732.09	60.36 %
7000 Transportation				
70-2500 Fuel for Library Vehicle Use	1,716.45	5,000.00	3,283.55	34.33 %
70-5200 Fuel for Personal Vehicle Use	2,524.60	3,000.00	475.40	84.15 %
70-5300 Airline and Rental Car	1,184.75	4,000.00	2,815.25	29.62 %
Total 7000 Transportation	5,425.80	12,000.00	6,574.20	45.22 %
7100 Insurance				
71-5800 Fire and Extended Coverage	36,711.00	36,661.00	-50.00	100.14 %
71-5900 Vehicle Insurance	2,713.60	4,000.00	1,286.40	67.84 %
Total 7100 Insurance	39,424.60	40,661.00	1,236.40	96.96 %
7200 Utilities				
7210 Electricity	77,458.75	85,000.00	7,541.25	91.13 %
7220 Gas	16,089.30	23,000.00	6,910.70	69.95 %
7230 Water	7,916.45	7,500.00	-416.45	105.55 %
7240 Waste Disposal	5,654.92	5,500.00	-154.92	102.82 %
Total 7200 Utilities	107,119.42	121,000.00	13,880.58	88.53 %
7300 Repairs and Maintenance				
73-6600 Machinery and Equipment	16,376.01	15,000.00	-1,376.01	109.17 %
7310 R&M-Building Improvements	26,368.41	35,000.00	8,631.59	75.34 %
Total 7300 Repairs and Maintenance	42,744.42	50,000.00	7,255.58	85.49 %
7400 Miscellaneous				
74-7300 Dues and Memberships	2,600.00	9,500.00	6,900.00	27.37 %
7900 Meals and Lodging	7,263.16	6,082.25	-1,180.91	119.42 %
8200 Refund	335.44	2,000.00	1,664.56	16.77 %
8600 Software	65,237.44	105,358.00	40,120.56	61.92 %
Total 7400 Miscellaneous	75,436.04	122,940.25	47,504.21	61.36 %
8500-1 All Programming	71,044.63	80,000.00	8,955.37	88.81 %
8700 Staff Development	11,333.17	14,117.75	2,784.58	80.28 %
8752 Fundraising Expenses	488.83	1,000.00	511.17	48.88 %
8800 Books/Magazines/Video/Audio	624,617.17	605,000.00	-19,617.17	103.24 %
Reimbursements	47.08		-47.08	
Total Expenditures	\$3,980,443.75	\$4,155,343.50	\$174,899.75	95.79 %
NET OPERATING REVENUE	\$570,684.96	\$351,856.50	\$ -218,828.46	162.19 %
Other Expenditures				
9100 Building and Furnishings	141,495.04	163,000.00	21,504.96	86.81 %
9300 Machinery and Equipment	165,754.27	239,000.00	73,245.73	69.35 %
9500 Other Miscellaneous Expenditure		17,214.50	17,214.50	



Saline County Library

Budget vs. Actuals: Budget_CY24_P&L - CY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
9600 Friends Expenses	2,859.14	28,000.00	25,140.86	10.21 %
9700 East End Future Bldg	-9,910.90		9,910.90	
Total Other Expenditures	\$300,197.55	\$447,214.50	\$147,016.95	67.13 %
NET OTHER REVENUE	\$ -300,197.55	\$ -447,214.50	\$ -147,016.95	67.13 %
NET REVENUE	\$270,487.41	\$ -95,358.00	\$ -365,845.41	-283.65 %

Library Director's Report January 2025

In-Service 2025

In 2024 the Board approved for the library to have a staff in-service day in the spring and one in the fall. It is difficult to do a full system staff development in a single day. I would like to ask if the spring staff development can be two days, March 17-18. That is the week after the March board meeting, and the week before Spring Break. Having two days allows us to have all staff across the system gather in one place for full-staff training and updates, and then allows one day for each department to do specific work in their areas of the library.

Carpets in Benton

Public carpets were cleaned in December by Steamatic. They did a good job and got the large stains out. The carpets are over 20 years old, so the wear is very apparent. Hopefully, we can budget for them to be replaced in 2026.

HVAC Update in Benton

Harrison Energy Partners updated the controllers on the VAVs in Benton. This will allow for better efficiency of the system.

RFID Update

We have a meeting scheduled for Tuesday, January 14, with Biblioteka to discuss the timeline for updating our RFID equipment and self-checkout system.

Notary Services

Across the system, SCL staff performed nearly 2,000 notarial acts for patrons. This is a highly utilized service that serves an important role for Saline County.

Submitted by,
Leigh Espey
Library Director

Library Management Team Report

Assistant Library Director

January 2025

Benton Branch

I am pleased to share that Laura Austin (Adult Services Manager) and Wendy Christy (Youth Services Manager) combined their resources to plan the SCL Winter Challenge. I appreciate how this activity includes reading, writing, and video watching components. This has allowed more patrons to participate according to their interests and strengths. Madison Oden has continued working with her staff in Public Services to provide the best experiences possible for our Benton patrons. For November and December this included wonderful holiday displays and passive activities for patrons. I was able to support an outreach event for senior adults at the Manor in Benton (Assisted Living Community). We had a table at an event there with over 80 people in attendance. We visited with over 20 of the residents and issued several library cards that day. Wendy Christy's team hosted Santa Claus at the Library on December 10th.

Bryant Branch

Branch Manager Susan Jacobs and Children's Programmer Amanda Ball invited me to be Santa Claus at Friendship Pediatric Services in Bryant. We visited all their classes on December 17th. Amanda read stories to the kids, we sang songs, and interacted with the children. Wendy Christy, Amanda Ball, and Youth Services hosted Santa at the Library on December 12th with numerous patrons participating. Susan and her team have worked hard to make improvements in the library spaces for patrons by shifting materials, shelving, and furniture to enhance user experience.

East End Branch

Branch Manager Amanda Garrison invited me to assist with an outreach program at the library during the Hope Valley Christmas Extravaganza. Amanda, Library Programming Assistant E'Yanne Whitaker, and myself all dressed like characters from *The Nightmare Before Christmas* and greeted hundreds of East End patrons through the evening. It was a great success! Amanda and her library team hosted Santa at the Library on December 9th. In addition, she held an innovative stuffie sleepover program where children brought their stuffed toys and left them overnight. Amanda and her team took pictures of the stuffies doing different activities with other guest stuffies (making crafts, reading, etc). Participants received a personalized small booklet of photos of their stuffie's adventures. It was a very innovative way to engage with young patrons.

Submitted by,

Stony Evans
Assistant Library Director

Library Management Team Report

Bryant Branch

January 2025

Statistics

During November 2024, the public computers were used 568 times for 347 hours with an average of 37 minutes for each session. We had 4,387 patrons visit with a daily average of 182 visitors. We notarized 42 documents and submitted 65 passport applications. We circulated 6,129 items, which is a 3% increase over 2024 (5,591). We created 95 new library cards.

In December 2024, the public computers were used 455 times for 300 hours with an average of 39 minutes for each session. 4,189 patrons visited the branch with an average of 180 patrons per day. We notarized 36 documents and submitted 67 passport applications. We circulated 5,946 items which is a 3.7% decrease over 2024 (6,129). We created 78 new library cards.

Questions

	Reference	General	Streaming	Computer	Passport calls
November	65	86	50	78	81
December	82	95	54	132	82

Staffing Report

Anna Waggon transferred from the Bryant Branch to the Technical Services Department. We promoted our part-time Library Assistant, Chloe Lee to the full-time role and filled the part-time position with Nathan Clay from Benton.

Submitted by,

Susan Jacobs
Branch Manager

Library Management Team Report

East End

January 2025

East End Library

We had 1370 people visit during the month of November, an average of 77 per day, and made 53 library cards. We answered 206 questions (25 digital questions, 99 general questions, 43 reference questions and 39 questions about technology) and had 19 people use our Study Room, 154 use the Meeting Room and 109 use our CreativeSpace. We had 65 use our computer lab for 36 hours and 14 minutes, 33 minutes on average. We had 1167 in attendance at our programs for the month.

In December, we had 1512 people visit, an average of 76 per day, and made 48 library cards. We answered 252 questions (20 digital questions, 117 general questions, 71 reference questions and 44 questions about technology) and had 25 people use our Study Room, 259 use the Meeting Room and 115 use our CreativeSpace. We had 82 use our computer lab for 57 hours and 36 minutes, 42.15 minutes on average. We had 957 in attendance at our programs for the month.

East End staff participated in several holiday events this year in November and December, the East End Parade, the Hope Valley Holiday Extravaganza and a visit to East End Elementary, and saw 1136 people at those events outside of the library. We're very happy to be included in events in our growing community.

Wrapping up the first year, well, 7 months, of being open in East End provides a lot of fun and interesting statistics for our little library. There were only 15 days that we were open that we didn't make a new library card, and our very first day where we didn't make a new card wasn't until August 9. Overall, we welcomed 913 new patrons to our library with new cards and saw 14671 visitors in our building. We answered 2075 questions, had 268 visitors in our study room, 987 in our meeting room and 1242 in our CreativeSpace. We had 5260 participants in our programs, 528 of which were in our storytimes since September. We had 814 computer uses for 399 hours and 11 minutes. We're so excited to be a part of our community and feel very welcome and needed by our patrons and can't wait to do more!

Submitted by,
Amanda Garrison, MLS
East End Branch Manager

Library Management Team Report
Building Operations Department
November 2024

Building Operations Department

IT

Outside of maintaining the network and equipment, December was fairly quiet. Geoff continued to prepare replacement computers for the public-facing desks in Benton and Bryant, as well as addressing the daily IT issues that arose. We also had a few security cameras added to our East End branch.

Maintenance/Housekeeping

Billy focused on getting the buildings ready for colder weather and did a fantastic job of addressing the maintenance needs of the library. He also continued to address various lighting issues throughout our Benton location. Again, it was a fairly quiet time and no large projects were undertaken.

Brittton and Tatiana stayed on top of their respective buildings and kept them clean and presentable for patrons and staff, alike.

It was a fairly slow period, leading up to the holidays. However, every member of my staff did an exceptional job with their respective responsibilities.

Submitted by,
Rob Walton
Building Operations Manager

Library Management Team Report

Public Relations Department

January 2025

Social Media Stats

Social Stats November 11 – December 29 (-/+ from last board report):

Facebook Reactions: 1,147 (-1,234)	2024 YTD: 18,799
Facebook Clicks: 4,171 (-7,669)	2024 YTD: 21,445
Facebook Posts: 200 (-79)	2024 YTD: 1,860
Facebook New Followers: 77 (-38)	2024 YTD: 1,171
Facebook Reach: 149,768 (-163,766)	2024 YTD: 24,757
Facebook Shares: 442 (+99)	2024 YTD: 3,312
Instagram New Followers: 6 (+11)	2024 YTD: 81
Instagram Number of Posts: 137 (-66)	2024 YTD: 681
Instagram Likes: 696 (+48)	2024 YTD: 4,666
Instagram Comments: 7 (-4)	2024 YTD: 49
Instagram Reach: 11,460 (-8,767)	2024 YTD: 61,373

Website Stats

November and December

Active Users: 11k	2024 YTD: 76k
New Users: 10k	2024 YTD: 75k
Average engagement: 53s	2024 YTD: 1m 5s

Public Event Attendance and Outreach Stats

Public Event and Outreach Stats November 11 – December 29

Ribbon Cuttings: 6	2024 YTD: NA
Networking Group Meetings: 10	2024 YTD: NA
Community Meetings: 9	2024 YTD: NA
Community Partner 1-on-1: 2	2024 YTD: 7
Other Outreach: 6	2024 YTD: 47
Outreach engagement: 720	2024 YTD: 7411
New Cards: 12	2024 YTD: 597

Announcements

We organized a Warm Wishes area at all three locations, a Mr. Rogers Sweater Drive, and the first Battle of the Businesses Food and Hygiene Product Drive. Our Warm Wishes collection is consistently stocked and staying full thanks to a steady flow of donations from the community. We collected 155 items through the Mr. Rogers drive for Benton Bright Futures. The Battle of the Businesses Food Drive exceeded expectations by partnering with 18 businesses to collect almost 3,000 items.

Submitted by,

Kari Lapp
Public Relations Manager

Library Management Team Report
Technical Services
January 2025

Our department received, cataloged, and processed approximately 10,306 items in 2024. Approximately 4,416 items were done for Benton, 2,003 for Bryant, and 3,887 for East End.

Submitted by,
Stacy Childress
Technical Services Manager

Library Management Team Report

Public Services Department

January 2025

Updates

For 2025, I'm going to be revamping the way I do board reports. Previously, I followed the template I was given, but I feel this format doesn't work for my style. I will still include statistics, just less so. I want to focus on the culture of Public Services more than the stats we gather.

Staffing

Recently, we lost our PT Library Assistant Nathan Clay (but don't worry! He didn't go far!), and I have been searching for our newest hire. Thankfully, Tonia has been incredibly helpful with the interview process, and together, we've changed the process on how we interview. We have found someone we plan on hiring, though it is not fully finalized just yet.

As far as our daily grind, the PS department has been working smoothly! We've updated our times, so that our closers stay 15 minutes later. This has given us the opportunity to make sure all of our ducks are in a row before jetting off home. Having time in the building without patrons, especially at the end of the day, gives us the opportunity to get a lot more done before we open the next day.

Statistics

In the 2024 year, we logged 15,335 questions! In September, we also started tracking our passive programming. If you've strolled into the Benton library, you've probably seen our whiteboard where we pose questions to the public. In 4 months alone, we have had 1,591 interactions with our program.

As far as new cards, Benton has signed up 3,573 people for Saline County Library cards. Of those, 2,171 of those cards were for adults!

Computer-wise, we've had a grand total of 9,665 reservations in our computer lab. Patrons spent 6, 923 hours and 27 minutes on the computers for an average of 41 minutes per session.

Submitted by,

A handwritten signature in black ink, appearing to be 'MO', followed by a horizontal line extending to the right.

Madison Oden
Public Services Manager

Library Management Team Report

Adult Services Department

January 2025

Programming

Our department served 5787 patrons. 1215 patrons were served in November and December alone. This has been a year of dramatic change for our department and I would like to thank Joel Beck, Chloe Bridges, and Tierney Earnest for working together with me to build a strong team and a growing Adult Services Department. I am excited to see what we can do in 2025.

Health-focused

Fitness Friday now includes a Tai Chi and a Pilates class. Each program does a great job of meeting each patron wherever they are along their fitness journey. No one is left out or left behind.

Creation-focused

We continue to have great success with our crafting and creating programs. Our writers' group, Inklings, has been enjoying their regular monthly meetings and the added "Quill and Chill" programs which allow focused writing time in a "chill" atmosphere.

Information-focused

This year we have added winter challenges for our adults. We now have Winter Reading, Winter Watching, and Winter Writing Challenges that adults can participate in to earn book bucks, mugs, and totes. So far, we have had 196 adults sign up for the challenges. These challenges will continue until the end of January.

Socialization-focused

Chloe Bridges, our Bryant Adult Programmer, presented a wonderful Veteran's Day celebration on November 8th. Paxton's Pizza donated pizza for the afternoon event and the 106th Army Band played. Fifty people attended and all the organizations involved were very interested in doing a similar event next year.

Seasonal

We added many extra seasonal programs this December. Some of our most successful were the added Makerspace hours on Saturdays during the school break and family craft night.

Homebound and Outreach

We have been working to improve our Homebound processes and services offered. The Manor at Benton and Fox Ridge Senior Living facilities have been gracious enough to work with us on testing out how we can improve and possibly expand our services. This process is still very much in the beginning stages, but we have had a couple of great opportunities to connect with patrons living

within these facilities. With some further testing, I believe we can begin to provide limited extra services beyond the basic book-exchange and targeted programming that will extend our reach to patrons/residents who may otherwise be unable to use the standard Homebound service.

I would like to extend an extra thank you to my staff and coworkers who have been instrumental in helping this process get off the ground: Joel Beck took over Homebound and is working to make improvements to our internal processes and strengthening our connections with our current Homebound patrons. Tierney Earnest took over outreach programming at Friendship Community Care and is doing a fantastic job. She is also doing a great job creating programming for memory care patients at Fox Ridge Senior Living. Chloe Bridges took over outreach programming at Pathfinder, Inc. and has done a wonderful job. I can't thank you all enough for all the work you are doing!

I would also like to send a special thank you to the team of Stony Evans, Madison Oden, and Tierney Earnest who visited The Manor at Benton during the facility's holiday event. This team made a real impact with the residents and staff by providing library cards and technology help while connecting with the residents during their celebration.

Statistics

	November	December	Annual
In Person	275	242	1800
Makerspace Benton	280	258	2941
Makerspace Bryant	13	65	642
Presenter	48	34	404

Submitted by,
Laura Austin
Adult Services Manager

Library Management Team Report

Youth Services

January 2025

Holiday Programming

In the first two weeks of December, Youth Services did holiday storytimes for about 2,000 students in 19 elementary and preschools in the county. Santa came to visit each branch in December. In Benton, 203 people came to see Santa, 106 came to his Bryant visit, and 125 came to East End. We also answered 135 letters to Santa. We held special programs and storytimes in the library, at the Benton Farmer's Market, and Mills Park to celebrate the season.

2024 Programming

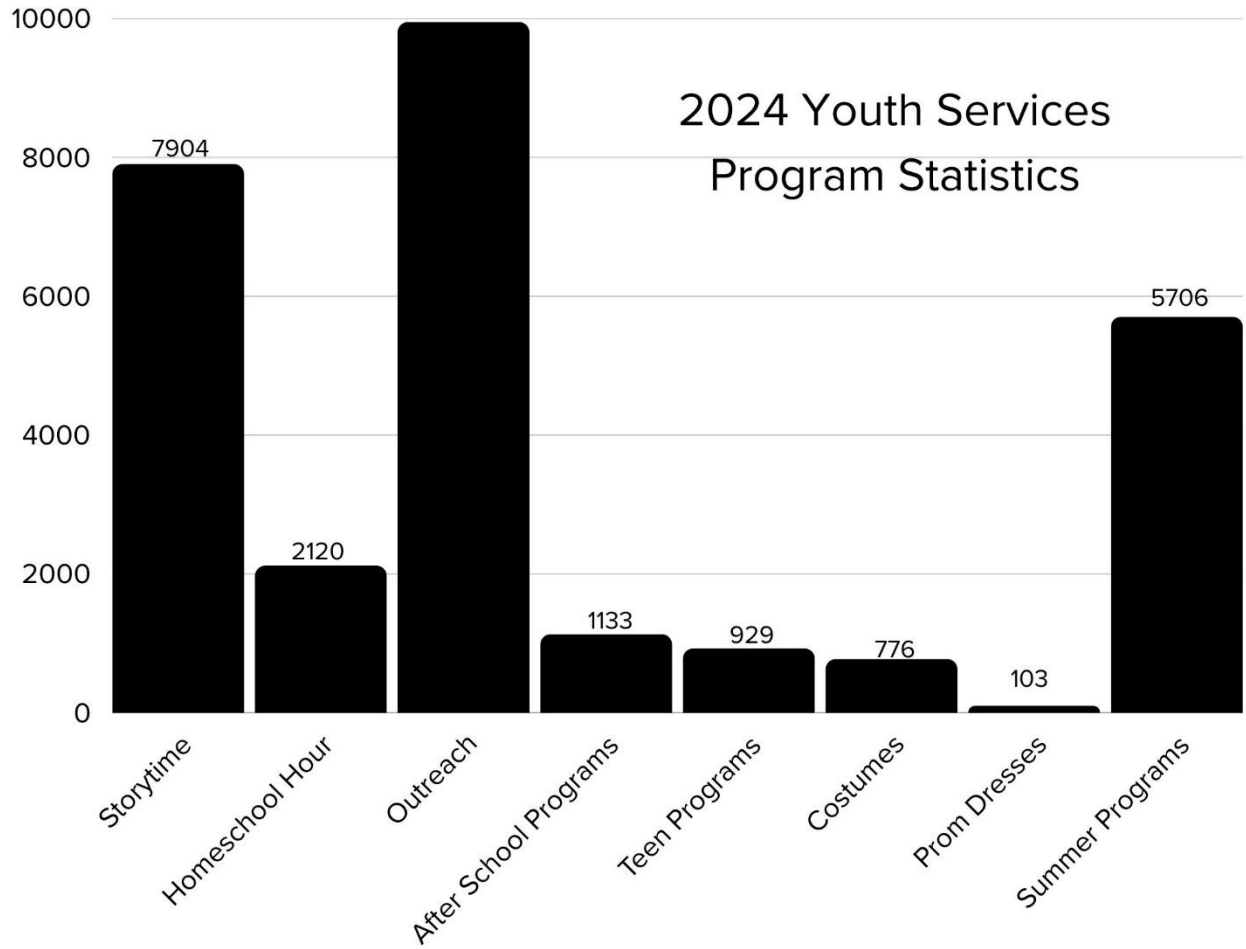
Youth Services had an amazing year in programs and outreach. The number I am, personally, the most proud of is that Chelsea's teen programs brought in 929 teens this year. She has a regular program attendance of around 20 kids. That is an amazing number of teens that she has built relationships with over the last year. We had nearly 8000 people attend storytime, and around 2100 for homeschool programs. We saw almost 10,000 children at outreach visits this year. Thanks to generous community donations, we gave out 776 costumes and 103 prom dresses this year.

Winter Reading Bingo

We still have most of a month left in our Winter Challenge, but so far 349 people have signed up to participate, including 153 18 and under. This year there are reading challenges for everyone 0-99+, as well as writing and watching challenges for adults.

Submitted by,
Wendy Christy
Youth Services Manager

2024 Youth Services Program Statistics



RE: Resolution for First Security Bank Check Signers

At the Saline County Library Board of Trustees meeting on 13 January 2024, the Board of Trustees approved check signing privileges for the following staff:

Leigh Espey, Library Director

William Evans, Assistant Library Director

Arielle Wilson, Financial Manager

Tonia Breckenridge, HR Manager

Signed,

Marian Douglas

Chair, Library Board of Directors

Signed,

Matt Brumley

Saline County Judge