

AGENDA

Special Meeting

**Saline County Library Board of Trustees
1800 Smithers | Benton, AR and via Teams
August 17, 2020 | 3:30 p.m.**

- I. Call to Order
- II. Announcements
- III. Discussion Items
 - a. Director's Report
- IV. Old Business
 - a. Re-evaluating Re-opening Date
- V. New Business
 - a. Credit Card Changes
 - b. Fine Free Recommendation
 - c. Purchase of Locker/Book Box
 - d. Appointment of Mid-Ark Board Members
- VI. Adjourn

Next regular board meeting: Sept. 24, 2020 at 3:30 p.m.

Director's Report

8/17/2020

Genrefication of Non-Fiction

We are still working on this project. It involves a lot of shifting of materials which the Public Services staff has been heavily involved in. We could not accomplish this without their help. Half the collection is still classified under Dewey so finding things is difficult. If patrons were in the building, they would need lots of help to find anything.

Books by Mail

Symphony allows patrons to choose Mail as an option to receive their holds and there is a wizard for staff to process those holds. This started us thinking that getting books by mail might be a popular option during a pandemic. We are going to have a pilot program for the next few months to see how it would work. It costs about \$3.00 to mail 5 DVDs or \$5.00 for 2 good sized books. We're going to ask for 25 patrons to try it out for us this fall.

Tech Tools

I've been attending webinars looking for different tools to help during the pandemic. There are some great ones out there. I haven't gotten quotes back on all the ones we're interested in.

Movie Night Packs

One of the things we noticed that patrons are having difficulty with while they can't browse the shelves is picking out DVDs. We're hoping to fix that by putting together Movie Night Packs based on different categories like: Alien Invasions, Best Villains, Cult Classics, Hidden Gems, New Releases, PG Action, PG Comedy, PG Crime, PG Family Movies, PG Musicals, PG Romantic Comedies, PG Sports, R Rated Comedies, Julia Roberts Movies, Tom Hanks Movies, Keanu Reeves Movies, Reese Witherspoon Movies and Robin Williams Movies. We're even going to throw in a packet of popcorn!

Recommendation for Re-Opening to the Public

I am recommending that we keep the services we have going at both branches: no-contact curbside pickup of holds, self-service computers with printing, pocket librarian for readers advisory, phone and email help, notary and virtual programming while also adding self-service faxing/scanning, but not allowing patrons inside. The staff feels strongly that it is still not safe to have patrons in the building. COVID-19 cases in the state have not gone down and as students return to school on the 24th, there may be a surge of new cases.

If you do want to let patrons come in to browse, I would like to use an appointment system to limit the number of people and the amount of time they are here. I would also want to require them to wear masks/face shields and gloves and sign an agreement saying they will before they can make an appointment.



Bob Herzfeld Memorial Library
1800 Smithers Drive
Benton, AR 72015
(501) 778-4766

Mabel Boswell Memorial Library
201 N. Prickett Road
Bryant, AR 72022
(501) 847-2166

RE: Resolution for First Security Bank Credit Cards

At the Saline County Library Board of Trustees meeting on September 21, 2020, the Board of Trustees approved card authorization for the following staff:

	<u>General Account</u>
Patty Lynn Hector, Library Director	\$8000
Sarah Beth Lesko, Programming Manager	\$5000
Tara Waters, Acquisitions	\$5000
Alissa Turner, UX Manager	\$1500
Billy Osborne, Property/Maintenance Supervisor	\$250
Leigh Espey, Bryant Branch Manager	\$2000
Janine Miller, Library Manager	\$2500 \$5000
Kari Beesley, Marketing Manager	\$2000
Rob Walton, Technology Manager	\$2500

Please cancel the credit account for Tara Waters and update the credit limit for Janine Miller.

Signed,

Dustin Sanders
Chair, Library Board of Directors

Fine Free Recommendation

We weren't able to evaluate the experience of going fine free this summer, however, I want to recommend that we continue fine free at least until the end of the year while the pandemic is hitting our community. Now just doesn't seem like the time to require people to pay fines.